

## Comprehensive School Improvement Plan (CSIP)

### Rationale

School improvement efforts are a collaborative process involving multiple stakeholders. Through the improvement planning process, leaders focus on priority needs, funding, and closing achievement gaps among identified subgroups of students. When implemented with fidelity, the Comprehensive School Improvement Plan (CSIP) cultivates an environment that promotes student growth and achievement.

While the focus of continuous improvement is student performance, the work must be guided by the aspects of teaching and learning that affect performance. An effective improvement process should address the contributing factors creating the learning environment (inputs) and the performance data (outcomes). Through the Needs Assessment for Schools, priorities were identified and processes, practices, and/or conditions were chosen for focus. This goal building template will assist your improvement team to address those priorities and outline your targets and the activities intended to produce the desired changes. Progress monitoring details will ensure that your plan is being reviewed regularly to determine the success of each strategy.

Please note that the objectives (short-term targets) set by your school under the Achievement Gap section of this planning template will be used by the district's superintendent to determine whether or not your school met its targets to reduce the gap in student achievement for any student group for two consecutive years as required by KRS 158.649. Likewise, operational definitions for each required planning component can be found on page 2 of the planning template.

For those schools operating a Title I Schoolwide Program, this plan meets the requirements of Section 1114 of the Every Student Succeeds Act as well as state requirements under 703 KAR 5:225. **No separate Schoolwide Program Plan is required.**

### Requirements for Building an Improvement Plan

- The required goals for elementary/middle schools include the following:
  - State Assessment Results in reading and mathematics
  - State Assessment Results in science, social studies and writing
  - Achievement Gap
  - English Learner Progress
  - Quality of School Climate and Safety

## Explanations/Directions

**Goal:** Schools should determine long-term goals that are three to five year targets for each required school level indicator. Elementary/middle schools must address proficiency, separate academic indicator, achievement gap, and growth. High schools must address proficiency, separate academic indicator, achievement gap, graduation rate, and transition readiness. Long-term targets should be informed by The Needs Assessment for Schools.

Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
<p>Schools should determine short-term objectives to be attained by the end of the current academic year. There can be multiple objectives for each goal.</p>	<p>Describe your approach to systematically address a process, practice, or condition that was identified as a priority during the Needs Assessment for Schools. There can be multiple strategies for each objective. The strategy can be based upon <a href="#">Kentucky's six (6) Key Core Work Processes</a> or another established improvement approach (i.e. <i>Six Sigma, Shipley, Baldrige, etc.</i>).</p>	<p>Describe the actionable steps that will occur to deploy the chosen strategy. There can be multiple activities for each strategy.</p>	<p>List the criteria that will gauge the impact of your work. The measures may be quantitative or qualitative but are observable in some way. Consider measures of input as well as outcomes for both staff and students.</p>	<p>Describe the process used to assess the implementation of the plan, the rate of improvement, and the effectiveness of the plan. Your description should include the artifacts to be reviewed, specific timelines, and responsible individuals.</p>	<p>List the specific federal, state, or local funding source(s) used to support each improvement initiative. If your school is a recipient of Title I, Part A funds, your CSIP serves as your annual plan and must indicate how Title I funds are utilized to carry out the planned activities.</p>

## 1: State Assessment Results in reading and mathematics

Goal 1 : By May 2025, 70% of students will score at the proficient level on the Kentucky State Assessment in both reading and math.					
Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
<p><b>Objective 1</b> By May 2023, 60% of elementary school students will score proficiently in reading on the KSA.</p> <p><b>Objective 2</b> By May 2023, 50% of elementary school students will score proficiently in math on the KSA.</p>	<p><b>KCWP1: Design and Deliver Instruction</b> All teachers will maintain a focus on the District’s Common Language through collaborative professional learning opportunities.</p>	Teachers will attend 3 district facilitated professional learning academies that are focused on best practices and the KAS. They will also participate in a book study—Creating Strategic Readers (elementary) or Rebound (MS/HS).	Agendas Professional Learning Scans Book Study Purposes for Reading	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	Title I
		Teachers will participate in district level, content-specific, professional learning clubs to deepen their understanding of the KAS.	Agendas Professional Learning Scans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	ESSER/ARP
		Academy 101 (new teacher academies) will be held three times per year.	Agendas Professional Learning Scans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	ESSER/ARP
	<p><b>KCWP1: Design and Deliver Instruction</b> All teachers will implement research-based best practices to deliver instruction.</p>	All teachers will clearly post the learning target in the language of KAS—and communicate it to students.	Walkthrough data Lesson Plans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
		All teachers will utilize the gradual release model (I do, We do, You do in math and Before, During, After strategies in reading) as the instructional delivery model in their classroom.	Walkthrough data Lesson Plans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
	<p><b>KCWP 3: Design and Deliver Assessment Literacy</b> All grades will utilize a variety of diagnostic, formative, and summative assessments.</p>	All grades levels will administer the I-Ready diagnostic assessment three times per year and use the results to adjust Tier 1, 2, and 3 instruction.	I-Ready Data Lesson Plans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	ESSER/ARP Title I Title IV
		All grades will administer unit assessments and share data results in school and district PLCs (as allowed) in order to improve and adjust teaching and learning.	PLC Agendas	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA

Goal 1 : By May 2025, 70% of students will score at the proficient level on the Kentucky State Assessment in both reading and math.					
Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
		Teachers will use the district instructional playbook to identify appropriate formative assessment strategies and use them in the daily classroom instruction.	Walkthrough data Lesson Plans Student work samples	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	ESSER/ARP
	<b>KCWP 1: Design and Deploy Standards</b> Teachers will receive specialized professional learning experiences relevant to the KAS for reading/writing and mathematics.	Kystandards.org and alignment of instruction/assessment to standards will be the focus of district academies in September, 2022.	Agendas Professional Learning Scans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	Title I
		½ of all K-3 teachers are enrolled in the Big Dippers science of reading course to improve instruction in the foundational reading standards.	Agendas Professional Learning Scans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	Read to Achieve Grant
		The principal and mentoring teachers will provide individual mentoring sessions with first and second year teachers.	Schedules Agendas	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA

## 2: State Assessment Results in science, social studies and writing

Goal 2: By May 2025, the percentage of students scoring proficiently in science, social studies, and writing will increase by $\geq 10\%$ .					
Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
<p><b>Objective 1</b> By May 2023, 70% of elementary students will score proficiently in writing on the KSA.</p> <p><b>Objective 2</b> By May 2023, 50% of elementary students will score proficiently in science and social studies on the KSA.</p>	<p><b>Strategy – KCWP1: Design and Deliver Instruction</b> All teachers will maintain a focus on the District’s Common Language through collaborative professional learning opportunities.</p>	Teachers will attend 3 district facilitated professional learning academies that are focused on best practices and the KAS. They will also participate in a book study— Creating Strategic Readers (elementary) or Rebound (MS/HS).	Agendas Professional Learning Scans Book Study Purposes for Reading	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	Title I
		Teachers will participate in district level, content-specific, professional learning clubs to deepen their understanding of the KAS.	Agendas Professional Learning Scans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	ESSER/ARP
	<p><b>KCWP1: Design and Deliver Instruction</b> All teachers will implement research-based best practices to deliver instruction.</p>	All teachers will clearly post the learning target in the language of KAS—and communicate it to students.	Walkthrough data Lesson Plans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
		All teachers will utilize the gradual release model (I do, We do, You do) as the instructional delivery model in their classroom.	Walkthrough data Lesson Plans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
	<p><b>KCWP 3: Design and Deliver Assessment Literacy</b> All grades will utilize a variety of diagnostic, formative, and summative assessments.</p>	All grades will administer unit assessments and share data results in school and district PLCs (as allowed) in order to improve and adjust teaching and learning.	Data collection and reporting (principals)	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
		Teachers will use the district instructional playbook to identify appropriate formative assessment strategies and use them in the daily classroom instruction.	Walkthrough data Lesson Plans Student work samples	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	ESSER/ARP
	<p><b>KCWP 1: Design and Deploy Standards</b></p>	KEDC and KVEC will provide specialized professional learning for	Agendas	This strategy will be included in the monthly 30 Day Plan as needed.	ESSER/ARP

Goal 2: By May 2025, the percentage of students scoring proficiently in science, social studies, and writing will increase by $\geq 10\%$ .					
Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
	<p><b><i>KCWP1: Design and Deliver Instruction</i></b></p> <p>Teachers will receive specialized professional learning experiences relevant to the KAS for social studies/science/writing.</p>	<p>science and social studies teachers at opening conference and during professional learning days throughout the year to enhance their knowledge and application of the KAS.</p>	<p>Professional Learning Scans</p>	<p>January 2023-December 2023</p>	
		<p>Writing networks will be held monthly to guide teachers throughout the district writing process in order to ensure successful implementation and adherence to the KAS/Writing Rubric.</p>	<p>Agendas Professional Learning Scans Walkthrough data Lesson Plans Student work samples</p>	<p>This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023</p>	<p>ESSER/ARP</p>
		<p>District instructional coaches will provide additional mentoring and support in writing classrooms at principal and/or teacher request.</p>	<p>Coaches' schedules</p>	<p>This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023</p>	<p>NA</p>

### 3: Achievement Gap

KRS 158.649 requires the school-based decision making (SBDM) council, or the principal if no council exists, to set the school's yearly targets for eliminating any achievement gap. The targets should be established with input from parents, faculty, and staff and submitted to the superintendent for consideration and the local board of education for adoption. In addition to being a statutory requirement, intentionally focusing on the achievement gaps that exist among a school's underserved student populations is also a vital component of the continuous improvement process. Schools should use a variety of measures and analysis when conducting its review of its achievement gaps, including a review of the school's climate and culture. Schools are not required to establish long term achievement gap goals; however, schools must establish yearly targets (objectives).

Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
<p><b>Objective 1—Low Income Gap</b> By May 2023, 50% of students in the free/reduced lunch gap will score at or above proficiency in reading.</p> <p>By May 2023, 50% of elementary students in the free/ reduced lunch gap will score at or above proficiency in math.</p>	<p><b>KCWP5: Design, Align, and Deliver Support Processes</b> All teachers will be equipped to provide appropriate interventions and support services to students.</p>	The district will support schools in implementing the District MTSS Process with fidelity.	PLC agendas with MTSS noted MTSS team meeting agendas Coaches' schedules/agendas	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
	<p><b>KCWP2: Design and Deliver Instruction</b> All teachers will implement the accelerated learning model of instruction for students.</p>	Teachers at all grade levels will implement teacher led stations/small groups to help close achievement gaps.	Walkthrough data Lesson Plans Student work samples	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
		All teachers will participate in District Academies to ensure all strategies and standards are implemented with fidelity. (Collaborative vs. Individualistic, Teacher Credibility, Teacher Clarity)	Agendas Professional Learning Scans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
<p><b>Objective 2—Students with IEP's Gap</b> By May 2023, of 50% elementary students receiving special education</p>	<p><b>KCWP1: Design and Deploy Standards</b> All teachers will participate in professional learning academies with an intense</p>	Special education teachers will participate in professional learning academies with an intense focus on kystandars.org and the KAS.	Agendas Professional Learning Scans	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA

Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
<p>services will score at or above proficiency in reading.</p> <p>By May 2023, of 40% elementary students receiving special education services will score at or above proficiency in math.</p>	<p>focus on kystandars.org and the KAS.</p> <p><b><i>KCWP5: Design, Align, and Deliver Support Processes</i></b> All teachers will be equipped to provide appropriate interventions and support services to students.</p>	<p>Collaborating and regular education teachers will be provided professional learning during opening conference sessions that will enable them to supply meaningful interventions to students.</p>	<p>Agendas Professional Learning Scans</p>	<p>This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023</p>	<p>NA</p>
	<p><b><i>KCWP5: Design, Align, and Deliver Support Processes</i></b> The DLT will support all schools in support services for students.</p>	<p>The school will seek to develop increased relations with parent and community members by enlisting support and providing information on school and assessment related topics.</p>	<p>Sign In sheets Social media posts Sample communications Photos and other evidence Title I surveys</p>	<p>This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023</p>	<p>Title I</p>
		<p>The district will facilitate a counselor cadre with a focus on at-risk students and the types of support services that can be offered to enhance achievement and school success.</p>	<p>Agendas Professional Learning Scans</p>	<p>This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023</p>	<p>NA</p>



#### 4: English Learner Progress

Goal 4: By May 2025, 70% of ELL students will score proficiently in reading and math on the KSA.					
Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
Objective 1 By May 2023, 70% of ELL students at all grade levels will score proficiently in reading on the KSA.	<b><i>KCWP5: Design, Align, and Deliver Support Processes</i></b> The school will provide support for all teachers as they deliver support services for ELL students.	The district ELL coordinator will provide support services during the creation of LEP's.	Documentation of support services Parent surveys	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
Objective 2 By May 2023, 70% of ELL students at all grade levels will score proficiently in math on the KSA.	<b><i>Strategy – KCWP1: Design and Deploy Standards</i></b> The district will provide professional learning opportunities for ELL instructors to improve professional practice.	The district ELL teacher will attend professional learning sessions to learn best practices strategies for reading, math, and the KAS for these content areas.	Proof of attendance (certificate, etc.) Lesson plans Student work	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	Title I ESSER/ARP

## 5: Quality of School Climate and Safety

Goal 5 (State your climate and safety goal.):					
Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
Objective 1					
Objective 2					

Goal 5: By May 2025, the district quality of school climate and safety score will reach 90.					
Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
<b>Objective 1</b> By May 2023, Tygart Creek Elementary will have a quality of school climate and safety score of 90 or higher.	<b>KCWP 6: Establishing Learning Culture and Environment</b> The school will support staff to create caring, nurturing, and safe learning environments in which opportunities for student success is being optimized.	The district will purchase and implement an SEL curriculum for elementary students.	Sample curriculum Student work	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	ESSER/ARP
		PBIS will be implemented by all staff.	IC data	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA
		District parent events will be held quarterly.	Sign in sheets Social media Other evidence	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	Title I
		Title I parent engagement funds will be allocated to support school parent engagement events and activities.	GMAP/MUNIS budget and expenditures Photos, etc.	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	Title I

Goal 5: By May 2025, the district quality of school climate and safety score will reach 90.

Objective	Strategy	Activities	Measure of Success	Progress Monitoring	Funding
		Professional learning sessions will be offered at opening conference to help teachers enhance learning culture and environment.	Agenda/Program Attendance/Sign ins	This strategy will be included in the monthly 30 Day Plan as needed. January 2023-December 2023	NA