

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)  
Special Board Meeting  
September 13, 2021**

The Carter County Board of Education met at 228 S. Carol Malone Blvd., Grayson, Kentucky at 6:00 P.M. on the 13<sup>th</sup> day of September 2021, with the following members present: (1) Lisa Ramey-Easterling, (2) Miranda Tussey, (3) Rachel Fankell (video teleconference), (4) Patrick Ferry, and (5) J. Kirk Wilburn.

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**1. Call to Order**

Lisa Ramey-Easterling, Chair, called the meeting to order at 6:00 P.M.

**a. Agenda Approval**

A motion was made by Patrick Ferry, and seconded by Miranda Tussey, to approve the agenda as presented. The motion carried with a unanimous vote of 5 to 0.

**2. Action by Consent Items**

A motion was made by J. Kirk Wilburn, and seconded by Rachel Fankell, to approve the item on the consent section of the agenda. The motion carried with unanimous vote of 5 to 0.

a. Minutes 08/17/21

**3. Superintendent Search Committee Welcome & Introductions**

Don Martin, KSBA Superintendent Search Consultant, welcomed those in attendance and introduced himself and the superintendent search committee members.

**4. Board of Education Expectations/Charge to the Search Committee**

Lisa Ramey-Easterling, Board Chair, discussed the expectations of the search committee and the criteria that should be taken into consideration when reviewing applicants.

**5. Roles & Responsibilities of the Board of Education and the Search Committee**

Don Martin, KSBA Superintendent Search Consultant, explained the roles and responsibilities of the board of education and search committee as they progress through the process of selecting a new superintendent.

**6. Demographic Information of Superintendent Applicants**

Don Martin, KSBA Superintendent Search Consultant, presented the demographic information of the superintendent applicants.

**7. Upcoming Meetings & Schedules**

Don Martin, KSBA Superintendent Search Consultant, reviewed the timeline, upcoming meetings and schedule for the board of education and search committee meetings.

## 8. Adjournment

A motion was made by Patrick Ferry, and seconded by J. Kirk Wilburn, to adjourn the meeting at 6:21 P.M. The motion carried with a unanimous vote of 5 to 0.

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Chairman

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Secretary