

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)  
Regular Board Meeting - Virtual  
November 19, 2020**

The Carter County Board of Education met virtually at 6:00 P.M. on the 19<sup>th</sup> day of November 2020, with the following members present: (1) Bryan Greenhill, (2) Lisa Ramey-Easterling, (3) Rachel Fankell, and (4) J. Kirk Wilburn.

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**1. Call to Order**

Bryan Greenhill, Chair, called the meeting to order at 6:08 P.M.

**a. Agenda Approval**

A motion was made by J. Kirk Wilburn, and seconded by Rachel Fankell, to approve the agenda as presented. The motion carried with a unanimous vote of 4 to 0.

**2. Communication**

**a. Superintendent**

Superintendent Ronnie Dotson welcomed those in attendance, congratulated East Carter High School on being recognized as an “Educational Bright Spot” by the Prichard Committee for Academic Excellence, and briefed the board on further Covid-19 measures taken.

**3. Instructional Update**

3a. The following schools presented SBDM Council Annual Reports to the Carter County Board of Education: Carter City, Heritage, Prichard and Star Elementary Schools; East Carter High School and East Carter Middle School. The Annual Reports were added to the district website for viewing.

**4. Action by Consent Items**

A motion was made by Lisa Ramey-Easterling, and seconded by Rachel Fankell, to approve items on the consent section. The motion carried with a unanimous vote of 4 to 0.

a. Minutes of Board of Education meeting: 10/15/20

b. Acknowledge Receipt of Personnel Action Report

**Classified Employees Hired**

Debra Potter, from cook to Food Service Manager at East Carter Middle School, effective 09/28/20

Micah Adkins-Estes, Instructional Assistant at East Carter Middle School, effective 10/16/20.

Jessica Fox, Instructional Assistant at Heritage Elementary School, effective 10/20/20.

Jamie Grizzell, Instructional Assistant at Heritage Elementary School, effective 10/26/20.

Samantha Bradshaw, from 4 hour to 7 hour cook at East Carter Middle School, effective 11/4/20

Jody Miller, from 4 hour to 7 hour cook at Prichard Elementary, effective 11/4/20.

Lisa Hallman, from 4 hour to 7 hour cook at East Carter High School, effective 11/4/20.

Billy Parker, District Maintenance worker, effective 10/26/20.

**Certified Employees Hired**

Amber Bond, teacher at Heritage Elementary School, effective 10/26/20.

**Resignations/Retirees**

Jeff Hay, Bus Drive, retiring effective 11/1/20.

Lisa Burnett, Instructional Assistant at Prichard Elementary, resigned effective 10/30/20.  
Kim Napier, Instructional Assistant at Olive Hill Elementary, retired effective 12/1/20.

**Rescind**

Laranna Lynn May, teacher at East Carter High School, rescinds her retirement letter approved at the 10/15/20 Carter County Board of Education meeting.

c. Leave of Absence Request

Tamara Savage requests medical leave from 11/4/20 – 12/7/20. (Policy 03.123)

Jennifer Biechele requests medical leave through 12/31/20. (Policy 03.123)

Laranna May requests medical leave for the remainder of the 2020-2021 school year. (Policy 03.123)

Lori Gillum requests to extend her medical leave through February 2021. (Policy 3.223)

Michael Jarrett requests a medical leave from 11/4/20 – 1/1/21. (Policy 03.223)

d. District Improvement Planning Committee

e. District Improvement Plan

f. SFCC - 2021 KETS Offer of Assistance

g. District Summary – Healthy Schools Program

h. Contract for Speech Services through TinyEye

**5. Financial Documents**

A motion was made by J. Kirk Wilburn, and seconded by Lisa Ramey-Easterling, to approve the following financial documents. The motion carried with a unanimous vote of 4 to 0.

a. October District Financial Report

b. Orders of the Treasurer

c. 2020 Financial Audit

**6. Discussion Items**

**a. Award Bids for Surplus Property**

A motion was made Lisa Ramey-Easterling, and seconded by Rachel Fankell, to accept the highest bid received for each individual piece of equipment solicited for sale. The motion carried with a unanimous vote of 4 to 0.

**b. Award Bid for East Carter Middle School Roof Repair**

A motion was made by Rachel Fankell, and seconded by J. Kirk Wilburn, to accept the lowest proposal received from M & M Construction to repair a portion of damaged roof at East Carter Middle School. The motion carried with a unanimous vote of 4 to 0.

**c. Contract with Labtronics**

A motion was made by Lisa Ramey-Easterling and seconded by Rachel Fankell to approve a lease agreement with Labtronics. The motion carried with a unanimous vote of 4 to 0.

**d. School Bus Purchase**

A motion was made by Lisa Ramey-Easterling, and seconded by J. Kirk Wilburn, to approve the purchase of 4 school busses, as recommended, for the 2021 school year. The motion carried with a unanimous vote of 4 to 0.

**7. Adjournment**

A motion was made by J. Kirk Wilburn and seconded by Rachel Fankell to adjourn the meeting at 6:38 P.M. The motion carried with a unanimous vote of 4 to 0.

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Chairman

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Secretary

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