



Carter County Schools

228 SOUTH CAROL MALONE BLVD. • GRAYSON, KY 41143
PHONE: 606-474-6696 • FAX: 606-474-6125
WWW.CARTERCOUNTYSCHOOLS.ORG

REFERENCE NUMBER: HARDWARE 06-15-2023

CLOSING TIME OF BID: 2:00 P.M., JUNE 15, 2023

SCHOOL OR DEPARTMENT: MAINTENANCE

ADVERTISED: www.cartercountyschools.org under the heading bid opportunities

The Carter County Board of Education is requesting sealed bids for hardware items for the upcoming 2023 school year. The bids are subject to the general and special conditions of bidding shown below and will be opened June 10, 2023 at 2 pm.

GENERAL CONDITIONS OF BIDDING

1. The bidder must submit one copy of the completed bid on the enclosed form in a properly addressed envelope, which clearly designates the above reference number on the outside.
2. Prices must be stated in units of quantity as specified or in percentage discount (whichever applies) and extended in total column for each item and/or lot. All bid prices must include transportation (where applies) and delivery to the building or school where needed.
3. Bids, to receive consideration, must be received prior to the time designated in this Invitation to Bid and none will be accepted thereafter. Bids shall be opened and tabulated on the day of closing at a time to be designated by the Purchasing Agent. Bids will then be presented to the Board of Education at their next meeting for consideration.
4. The bid form must be signed by an officer or agent of the bidding firm who is legally authorized to bind said firm to such a contract.
5. The Board of Education reserves the right to waive defects and informalities in proposals, to reject any or all proposals, or to accept any proposal as may be deemed to its best interest, and to award by item, combination of items, or by lot unless otherwise stated in Bid Form.
6. All bids shall be effective for thirty days from opening of bids unless otherwise specified in special conditions of bidding, and no bid shall be withdrawn prior to that time.
7. Manufacturer's catalog numbers, trade names, etc. where shown herein, are for descriptive purposes only to guide the bidder in interpreting the standard of quality, design and performance desired, and shall not be construed to exclude

proposals based on furnishing other types of materials. However, any substitution or departure proposed by bidder must be clearly noted and described, otherwise, it will be understood that bidder intends to supply items specifically mentioned.

8. Samples requested must be furnished free of expense to the Board of Education. It shall be the responsibility of the bidder to pick up samples if not destroyed or consumed in testing or evaluating or required in connection with the award. The Board of Education assumes no responsibility for any samples that are not picked up within thirty days after the awarding of the contract.
9. It is to be understood that the bidder, if awarded the contract, agrees to protect, defend and save harmless the Board of Education from any suits or demands for payment that may be brought against it for the use of any patented or copyrighted materials that the orders may include. In addition, to further save harmless said Board of Education from suits or actions of every nature brought against it for or because of any injuries or damages received or sustained by any party or parties, by or for, any of the acts of the contractor or their agents.
10. Federal Excise Taxes or Kentucky Sales Taxes are not applicable to any purchase made for the use of the Board of Education. Bids should not include any such taxes. Exemption certificates shall be furnished as required. The tax exemption number for the School District is B-189.
11. Information pertaining to any item or condition in this request may be obtained by contacting Ronnie Cooley, Maintenance Supervisor, 228 South Carol Malone Boulevard, Grayson, Kentucky 41143, or by calling (606)474-6696, extension 20304.
12. If a quotation is not made, the bid form should be returned and marked “NO BID”, with reasons stated why a bid was not submitted; otherwise, the firm name may be removed from the official mailing roster of vendors.
13. THE CARTER COUNTY BOARD OF EDUCATION RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND/OR ALL BIDS.

SPECIAL CONDITIONS OF BIDDING

1. Purchasing shall be from July 1, 2023 through June 30, 2024.
2. Amounts to be purchased will vary, based upon routine maintenance needs.
3. The percentage discount given will apply to all hardware items.
4. There may be a number of items picked at random, discounts will be taken off and prices compared.
5. The Carter County Board of Education reserves the right to purchase any item from any supplier who has merchandise on hand at the time of need or in the area of where the need is located.
6. Successful bidder shall furnish catalog or other identification pricing source as required by the Board for comparison and/or price checking for any item that may be purchased, at the Board's or its representative's request.
7. The Board of Education reserves the right to accept or reject any or all bids and to award by item or by lot to more than one supplier.
8. Invoices for purchases shall be at shelf price and the Carter County Board of Education's accounts payable department will deduct the discounted price upon payment or the hardware invoice shall clearly show the discount taken by the store.

THE FOLLOWING MUST BE EXECUTED BY THE BIDDER

The undersigned further declares that this bid is in all respects fair and without collusion of fraud, that no member of the Carter County Board of Education or other officer of said school district or any person in the employ of said school district is directly or indirectly interested in this bid or any portion of the profits that may be derived therefrom:

FIRM NAME: _____

BY: (Please sign) _____

TITLE: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____

DATE BID SUBMITTED: _____

WE AGREE TO SUPPLY ANY HARDWARE ITEM AT A _____%
DISCOUNT OFF RETAIL PRICES TO THE CARTER COUNTY BOARD OF
EDUCATION FROM JULY 1, 2023 TO JUNE 30, 2024.